

Oregon PTO Meeting Minutes

March 3, 2009

Attendance: Anne Weiland (President), Mary Lynn Kessenich (Treasurer), Jenn Landas (Secretary), Dan Rikli (NKE Principal), Heather Sveom (PVE Principal), Joy Bychowski, Winfred Byrd, Pam Collins, Nicolette Timberlanke, Sue Tierman

Meeting Started: 7:04pm

Treasurer's Report: Mary Lynn wrote a check to the School District for \$163.28 to cover photocopies made by PTO from 9/2/08 through 2/5/09. On her budget sheet, Mary Lynn will note if a Staff Request has been approved by PTO. After a discussion about copies being made at PVE, it was decided that we would report quantities to the secretaries twice per year. Joy Bychowski made a motion to approve. Seconded by Nicolette Timberlake.

Secretary's Report: Pam Collins made a motion to approve. Seconded by Joy Bychowski.

Committee Reports:

Art Fair: Chairperson Sue Tierman presented lots of final decisions for the event which is scheduled for 1-5pm on Saturday, March 21st. She also had a number of questions requiring clarification. It was decided that either Heather Sveom or Dan Rikli will close up at the end of the Art Fair. One of them will also be available at the entrance to the PVE Little Theater at the beginning of the student performances to remind people that food is not welcome on the Little Theater. A number of Sue's questions needed to be answered by the custodian that will be on duty during setup and the actual Art Fair. Sue will forward these questions to Heather Sveom who will address them next Tuesday at her meeting with the custodial staff. The Art Fair committee is in need of recyclables for their Creation Station. Please contact Sue for pickup of these CLEAN materials. Leann Vogt is coordinating volunteers for the Art Fair. If the High School has a kiln that can fire paper clay, there will be a paper clay project at the Art Fair. We will then need scrap paper. Heather suggested shredded paper from the District Office. This will be addressed at the custodial staff meeting as well. A flyer will be going home asking for materials for a mixed media collage. We will also need used CDs or DVDs and thin cardboard. Nicolette Timberlake and Joy Bychowski offered to come to PVE a day next week and collect and wash milk cartons for another project. Registration has closed for entries to the Art Fair, but Sue will take them through the end of the week. There are currently 24 2D artists, 15 3D artists and 18 performance artists registered. Sue will send an announcement to the school secretaries soliciting more participants.

Fundraising: Financially speaking, we are in a position where we do not need to do a Spring Fundraiser. We are still discussing using Art Square for our Fall Fundraiser in 2009 and perhaps doing an auction if that fundraiser doesn't solicit the funds that we need.

NINA Fun Run: Winfred Byrd has reserved space for this event, scheduled for May 5th with a raindate of May 7th. He will be sending a flyer home before Spring Break. Anne Weiland and Joy Bychowski offered large water coolers if necessary. Winfred will check in with Tom Fischer, custodian to make sure tables are set up.

Social: Both Teacher Conference Dinners have occurred and Heather Sveom shared how thankful teachers are to have this event at such a busy time. We were able to use "leftovers" to serve lunch in the lounge at both buildings after each event. Joy Bychowski and Jenn Landas are working on events for Teacher Appreciation Week in May. They are contemplating a Pig Roast in the parking lot as one event and plan to have something for staff every day. One good idea was to have massages available. They will also serve cookies and milk with the extra cookie dough from our Fall Fundraiser at some point this spring. An ice cream sundae party has also been recommended.

Old Business:

Movie Night: Anne Weiland and Joy Bychowski shared that our recent Movie Night was another success. About 75 people attended and RCI was great because of the space. Beth Sailor brought pre-popped popcorn which was mixed with the fresh popcorn. The unpopped popcorn was kept as we can use the RCI popcorn machine without paying a

rental fee to the Chamber of Commerce for their machine. We decided to cancel our Friday, April 17th Movie Night. We may consider offering an outdoor movie for a fall family fun activity.

New Business:

Staff Requests:

Dan Rikli (NKE Principal) requested \$875 to pay Heidi DeWoskin to direct the school play. Sue Tierman made a motion to grant the request, which was seconded by Winfred Byrd. This will be paid out of Staff Requests.

Gera Raymond (NKE Physical Therapist) made a request for \$300 to purchase four digital cameras for the Physical Therapy, Occupational Therapy, Speech & Language and Early Childhood programs at NKE. Joy Bychowski made a motion to grant the request, which was seconded by Sue Tierman. This will be paid out of Staff Requests.

Mark Lee (PVE Librarian) made a request for approximately \$300 for reading incentives During Reading Across America Day. Nicolette Timberlake made a motion to grant the request, not to exceed \$300, which was seconded by Sue Tierman. This will be paid out of PVE Reading Incentive.

Mark Lee made a request for approximately \$300 to offer incentives during Children's Book Week in May. Nicolette Timberlake made a motion to grant the request, not to exceed \$300, which was seconded by Sue Tierman. This will be paid out of PVE Reading Incentive.

Mark Lee made a request for \$800 plus travel expenses, not to exceed \$1000 for author/illustrator Rick Chrustowski to present 4 sessions for PVE students. Nicolette Timberlake made a motion to grant the request, not to exceed \$1000, which was seconded by Sue Tierman. This will be paid from the PVE Arts budget.

Mark Lee and Heather Newton (NKE Librarian) made a request for \$3000 plus travel expenses, not to exceed \$4200 for author/illustrator Diane deGroat to present 2 full day sessions for students at both NKE & PVE. Nicolette Timberlake made a motion to grant the request, not to exceed \$4200, which was seconded by Sue Tierman. \$3800 of this request will be paid from our Assemblies budget and the balance will be paid with \$200 from the NKE Arts budget and \$200 from the PVE Arts budget.

Returning Chairs for 2009 – 2010: We recapped the interest of currently serving chairs and talked about vacancies for next year. Nicolette Timberlake has agreed to return as the Volunteer Coordinator for PVE. Joy Bychowski has agreed to partner with Patty Fitzgerald on the Operation Joy committee. Winfred Byrd will continue as the chair of the NINA Fun Run. Patty Fitzgerald has a friend that is willing to shadow Mary Lynn Kessenich as Treasurer next year. Anne Weiland will be in contact with this person. We are still in need of a NKE Volunteer Coordinator, a shadow for Anne Weiland as President and a Vice President. Everyone was encouraged to talk with their friends to see if there might be any interest. We will make formal nominations at next month's meeting.

Assemblies: We will not fund any other assemblies this year as our budget has been tapped dry.

Increased PTO Attendance: There was discussion about increasing the number of people involved at our PTO meetings. We may send a survey to families asking which way they would be willing to donate one hour to our organization. We also may need to change our meeting day or time based on feedback we receive. The two principals will talk with their teams to get recommendations for parents that may help out in classrooms and may be willing to get involved in PTO. Sue Tierman and Joy Bychowski will give a short presentation to incoming PVE Kindergarten parents at Kindergarten Visitation on April 22nd. Jenn Landas will do the same at NKE on April 28 & 29. Jake Landas will build "sandwich board" holders that can be placed outside the school to advertise upcoming PTO events.

Meeting Adjourned: Motion to adjourn made by Nicolette Timberlake and seconded by Sue Tierman. Adjourned at 8:37pm.

Next Meeting: Tuesday, April 14 at 7:00pm in the Netherwood Library.

Jenn Landas, Secretary

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