

## **Oregon PTO Meeting**

January 3, 2006

Minutes

**Attendance Meeting:** Peggy Bakken, Jeannine Zimmerschied, Jane Killerlain, Cathy Kooistra, Patty Tucker, Lisa Steil, Kristi Heming, Amy Hermus, Teri Mills, Beth Sailor, Patty Fitzgerald, Sue Jerzewski, Michelle Lawry, Nicolette Timberlake, Katie Lindell, Katie Wallace, Angie Rahn, Donna Prew, Mary Jo Romero

### **Secretary's Report**

Corrections. Fundraising profits for this year were \$16,800.

Kristi Heming made a motion to approve; seconded by Jeannine Zimmerschied. Approved

### **Treasurer's Report**

Donna Prew submitted a written report. 2 NSF checks have been collected and the fundraising efforts for this year are nearly complete. The 501c3 application is still being processed. Extensions have been filed for this tax-exempt status and the PTO taxes.

A film-processing bill of \$61.80 has been submitted for the PVE memory book. Teri Mills made a motion to approve payment with funds from staff requests; Amy Hermus seconded. Approved.

Peggy Bakken will check with Sandy Knobel regarding similar expenses for the NKE memory book.

Fundraising efforts to date total \$18,548.73. Milk Moola funds have not yet been received.

Beth Sailor made a motion to approve the treasurer's report; Patty Tucker seconded. Approved.

### **Staff Requests**

Nicolette Timberlake presented a funding application on behalf of the PVE 1<sup>st</sup> grade teachers. \$1200 is being requested to expand the 1<sup>st</sup> grade leveled book library and compliment the current series. The library is used for classroom instruction, at home reading, and summer school. Teri Mills endorsed the use of leveled books for both regular and special ed. students.

Susan Byrns has decided to cancel the author visit because it will be too expensive. The \$1000 that was allocated will be returned to PVE staff requests.

The current budget available for staff requests is \$3275 PVE and \$1175 NKE.

Cathy Kooistra presented a \$1000 request on behalf of Kara Schaller and the goal group. The money would be used to institute a "peaceful playground" program that is designed to reduce bullying and improve sportsmanship.

Patty Tucker made a motion to approve the \$1200 book request; Jeannine Zimmerschied seconded.

Kristi Heming made a motion to approve the \$1000 playground request; Nicolette Timberlake seconded.

Approved. Funds for both requests would come from PVE staff requests.

### **Committee Reports**

#### **Fund Raising**

New ideas were presented for consideration. Jeannine Zimmerschied described a silent auction of baskets that was successful at her previous school. Each classroom prepared a basket around a particular theme. The auction could be held during the Family Fun Night in the spring. Peggy Bakken will send out a request for people interested in organizing this activity.

Katie Lindell had proposed offering grade specific school supply packages for purchase during registration. Michele Lawry suggested adding a \$5.00 fee to the base cost. The packages would need to be pre-ordered.

Patty Tucker and Kristi Heming need to contact Gekler or another company soon to set a date for next year. They would like to start the sale 2 weeks after the first day of school and extend the selling period.

### **Science Fair**

Nicolette Timberlake has scheduled an organizational meeting for Thursday, January 5 at 6:30 in the PVE library. The fair will be on Saturday, March 18 from 2-4:30 at Prairie View.

### **Operation Joy**

Kristi Heming reported that it was a big successful and everyone was very appreciative. Officer Pehler helped with the set up and stayed for the entire event. She was able to donate all remaining toys and winter wear to the teachers and the East Madison Community Center.

### **Art Fair**

Courtney Odorico will have a planning meeting on Tuesday, January 17, 3:15 at the Firefly. The fair is scheduled for April 22 from 3-6:00 at Prairie View.

### **Assemblies**

All the arrangements are set for the MadHatters assembly on January 27.

### **Artist in Residence**

For the third year, Sue Hulsether spent a week teaching folk dancing at PVE. In spite of the bad weather, the all school dance was very well attended. NKE is still planning for their artist in residence.

### **Family Fun Night**

Other options were discussed but the majority agreed that the barn dance at Eugster's is the best choice for a fall event. Amy Hermus will organize it again this year. She will check with Eugster's for an available Friday evening in late September.

Patty Tucker made motion to have the barn dance at Eugster's; Katie Lindell seconded. Approved.

### **Old Business**

It was proposed that the Budget vs. Actual and the Cash Available information from the treasurer's report be submitted monthly. Additional information can be requested as needed.

Cathy Kooistra made a motion to approve: Amy Hermus seconded. Approved.

Donna Prew reminded everyone to use the PTO tax exempt number when making related purchases.

PTO will not provide transportation to events at this time.

The playground account is not a line item on the budget (error in June 2005 minutes). The money that was raised specifically for the playground upgrades is almost depleted. Donna Prew suggested that any additional funds needed for this year come from cash reserves and that it be made a line item on the new budget in April.

Teri Mills reported that she received \$2500 from the Education Foundation to help fund the K-3 leveled book collection. Any additional funds needed to cover the cost of the program will come from the NKE school budget.

### **New Business**

Staff requests already approved.

**Meeting Adjourned:** 8:22 P.M.

**Next Meeting:** February 7, 6:30 P.M.

