

## **Oregon PTO Meeting**

May 8, 2003

6:30 P.M.

Minutes

**Attendance:** Donna Wright, Jamie Okonek, Peggy Bakken, Kris Pearson, Janine Bessemer, Amy Hermus, Mary Jo Romero, Britney Smith, Teri Mills, Debbie Fischer, Susan Byrns, Maria Katsaros-Molzahn, Beth Duwick, Amy Schleinz, Erik Reisdorf, Peggy Hayman, Amy Miller, Mike Kiffel, Marilyn Murphy, Jane Peschel, Cathy Kooistra, Nancy Miller, and Donna Prew.

### **Secretary Report**

Correction to April Minutes: Several members of the Fund Raising committee met with M&M Sales, not just Janine Bessemer. Britney Smith made a motion to approve the Secretaries Report; Susan Byrns seconded. Approved.

### **Treasurers Report**

Jamie Okonek had nothing new to report. Maria K-M made a motion to approve the Treasurers Report; Kris Pearson seconded. Approved.

### **RCI Art Fair – Peggy Hayman**

Peggy Hayman, head of the RCI Art Fair, attended to thank the PTO for the funds contributed and used for their art fair. The event is run by the students at RCI, and 178 participated this year (about 1/3 of the students at RCI). The Art Fair cost \$1,008. In the future, Peggy Hayman said they will be able to fund it themselves. Currently, there are no plans to start a formal PTO. Approximately \$800 remains in the Elementary PTO budget for starting a similar organization at RCI. This money will go away at the end of fiscal year 2002-03, July 31. Peggy Hayman requested that the remaining money be used to purchase sound panels for the RCI stage. The panels will be used for the Art Fair, monthly talent shows, and community events held on the stage. Susan Byrns made a motion to approve the transfer of the remaining RCI funds to purchase the panels; Maria K-M seconded. Approved.

### **Fund Raising**

Janine Bessemer reported that approximately 100 Fund Raising surveys had been returned. Although formal analysis hasn't been done, her initial feeling is that there are no real trends. If anything, the one thing she took away from the surveys was that people hate selling more than one fundraiser at a time.

Janine also reported that for signing with M&M Sales to do a fall fundraiser, we received a \$400-\$500 gift certificate that we can use to purchase more die cuts.

*Fall 2003-04 Fund Raiser:*

September 10 sale begins

September 22 orders due

October 18 Delivery Day

To encourage better turn-out on pick-up day, Mike Muscanero suggested that several days prior, the PTO send home an envelope noting the amount due with each student who ordered.

Fund Raising still needs someone to organize the delivery day with Mike Muscanero, line up volunteers, and handle the after-sales follow up.

### **Assemblies**

Britney Smith reported that the African Dancers performed in April. She said the assembly was not as successful as the others this year. She would not recommend having them perform again. Novel Ideas is scheduled to perform three shows on May 9. Debbie Fischer reported that 150 students submitted stories for consideration.

### **Art Fair**

Raandi was not at the meeting to give her thoughts about the Art Fair. Teri Mills and others who attended said it was another excellent event! Thank you, Raandi!

A couple of suggestions from people who participated:

- handicap accessibility concerns;
- continue to tweak the system to ensure that the artwork that's turned in gets hung;
- consider ways to avoid hallway congestion during the Scavenger Hunt;
- consider opening the reception sooner.

### **Social**

Teacher Appreciation lunches scheduled for May 22 at NKE and PVE.

### **Publicity**

Working on Family Fun Night publicity.

Flier sent to Oregon Preschool families inviting them to get involved in the PTO and informing them of the next meeting, June 10.

Thanks to Mike Kiffel for all his hard work on the web site!

### **Old Business**

**Family Fun Night:** 5:00-8:00 p.m., June 3. Activities: Air Brush face painting (\$150); Two inflatable challenge courses (\$100) with generator; Casey Day & Greg Matissek folksingers; Snakes Alive reptile handlers; games. 5<sup>th</sup> grader Sarah Balin and family will sell cotton candy and donate funds to "Neighbors in Need;" Donna Wright will check with the Pom squad about selling Dippin' Dots. Amy also talked to JL Richards about selling meals at the picnic. They catered the food at the Barn Dance. Menu would include BBQ pork sandwiches, hot dogs, side dishes and soda. They will sell meals for \$5 and donate \$2 to the PTO. Amy Miller offered to coordinate the volunteers for the event.

**Senior Scholarship:** 2003 Recipients of the \$500 PTO Senior Scholarships are Emily Wallace, who is going to Luther College, and Drew Baryenbruch, who is going to UW-Milwaukee.

**Budget:** Catherine Krebsbach does not need money for SPARCS next year, so Jamie moved the \$1,000 SPARCS budget to Staff Requests. She renamed the line item All School Play to “Performing Arts” and allocated \$470 to each school. Amy Hermus made a motion to approve the 2003-04 Budget as is; Britney Smith seconded. Approved.

**New Business**

Susan Byrns requested \$850 to arrange for author Candace Fleming to come to PVE for an author visit. The PTO discussed whether it was possible for her to visit NKE at the same time. Teri Mills suggested using the \$400 Reading Incentive budget from NKE to pay for part of the visit; the remaining funds could come from Staff Requests. Maria K-M made a motion to approve \$400 from the Reading Incentive program and \$600 from Staff Requests to pay for the author visit; Britney Smith seconded. Approved.

**Elections:**

President: Kris Pearson  
Vice President: Donna Wright  
Secretary: Peggy Bakken  
Treasurer: Jamie Okonek

Fund Raising Co-Chairs: Donna Wright and Donna Prew

Teri Mills made a motion to accept the 2003-04 Board above; Deb Fischer seconded. Approved.

A big thank you to Donna Wright and Donna Prew for taking over the Fund Raising co-chairs and to Kris Pearson for stepping up as President!

**Reading Incentive:** Jamie Okonek made a motion to allocate \$100 of the Reading Incentive budget to Deb Fischer. Approved.

**Bulletin Boards at PVE:** Donna Wright read a request submitted by PVE art teacher Ann Miller for bulletin boards. The cost would be \$1,390 for 10, \$1,112 for 8, or \$834 for 6. Donna Wright offered to check with the OHS woodworking course about making them. Jane Peschel said the boards need to be heavy duty and uniform in appearance.

**Adjourned:** 8:20 p.m.

**Next Meeting:** Tuesday, June 10, 6:30 p.m. at NKE library